

# Certification Services



Helping to continuously improve your management system

*Innovative thinking* |

**DAVIS LANGDON**  
Certification Services



# Our Core Values



## About Davis Langdon

Davis Langdon is part of a worldwide firm providing independent, professional services to the property, development, construction, infrastructure and related industries.

We employ a broad base of motivated, professional staff whose skills and depth of experience ensures the excellence of our service, and also combines to bring new focus to delivering outcomes for our clients.

Established over 55 years ago, Davis Langdon is now part of a worldwide organisation. With more than 350 professional staff in 14 offices across Australia and New Zealand, and around 110 offices in over 28 countries, Davis Langdon is positioned to meet all of your project and property requirements.

*Innovative thinking*

## International certification

Davis Langdon Certification Services (DLCS) is a certification body operating globally. We assess quality, environmental, occupational health and safety and integrated management systems.

We provide independent third party certification services using assessors and technical experts with relevant systems qualifications and industry experience.

We are authorised by JAS-ANZ to carry out certification assessments under all ANZSIC (industry) codes as per our Scope of Accreditation.

### Why have certification?

A management system that has been properly established, developed and implemented will assist in managing risk and mitigating liability for yourself and your business.

Briefly, certification makes for a more competitive business, improved corporate governance and knowledge through transparent audit reports and risk management principles, reduces staff turnover and assures outcomes for you, your stakeholders and clients.

## We get results

Our personnel provide superior, client-oriented services and solutions. We are committed to understanding and satisfying client needs with the ultimate objective of adding value to a client's business activities and operations.

### Why we are different

We use a unique compliance rating to assess each part of your system against the certification standard.

These ratings are summarised to provide your benchmark for certification. Only those organisations that achieve a 90% compliance rating or better during Document Review and the Certification Assessment are eligible to receive our 5 Star mark.

It is this unique compliance rating that sets our certification apart from the others.

*We provide auditors who understand your business to ensure a positive experience*

## The benefits of working with Davis Langdon

We focus on the identification of opportunities for business and performance improvement. We also focus on the recognition, identification and incorporation of business needs and objectives within the framework for management of OH&S hazards and risks and environmental aspects and impacts.

Certification will assist you to demonstrate that you have sound systems, that you are keeping them up to date and in continued compliance.

### Certification is important to:

- › cut the costs of 'fixing things up'
- › prevent the cost of doing things twice
- › assure your suppliers' compliance
- › help get work done on time and to order

- › assure customers requirements
- › improve your bottom line
- › increase staff morale and improve productivity
- › provide a due diligence 'paper trail'
- › assist in meeting with regulatory requirements

### Long term gains:

- › prevents the cost of mistakes
- › improves reputation
- › achieves world's best practice
- › delivers competitiveness

Certification will ensure that stakeholders and the community feel confident in you and your organisation.

*Our unique compliance rating sets us apart*



## What we offer

We deliver solutions that meet your individual business needs.

We certify management systems to the following standards:

- › ISO 9001:2008
- › ISO 14001:2004
- › AS/NZS 4801:2001
- › SafetyMAP
- › OHSAS 18001:2007
- › CCF (Civil Construction Management Code)
- › GECA Product Standards
- › National Audit Tool (NAT)

Our assessors are independent, thorough, professional, competent and fair. We have trained and developed a great team of assessors and we provide innovative solutions to our valued clients in a responsive and proactive way.

We are also a recognised service authority for the following programs:

- › OFSC (Office of the Federal Safety Commissioner) Accreditation Scheme
- › CCF (Civil Contractors Federation) Construction Management Code
- › VicRoads Prequalification Scheme
- › Good Environmental Choice Australia
- › Green Building Council of Australia
- › Clean Energy Council – Wind Farms

For JAS-ANZ accredited programs, we are unable to provide any consultancy services as per JAS-ANZ rules regarding independence and impartiality.

## The certification process

### Initial contact

We will speak with you to gain an understanding of your business and provide you with all the information you need about certification, our processes and what you need to do. We will then provide you with a fee proposal detailing fees and costs. This is a free service and carries no obligation to proceed.

### Application

Once you have reviewed the proposal, an approved signatory should complete, sign and return this formal contract, together with your application fee, outlining your acceptance of the certification process, the rules governing certification and

related contractual terms and conditions. We will send you acknowledgement of your application which can be used to demonstrate to third parties your commitment to becoming certified.

### Certification Pre-Assessment – Stage 1A

For Quality, OHS and EMS certification, a Pre-Assessment is mandatory to ensure that your organisation is ready for the certification assessment. Amongst other things, an assessment is made of the site processes, OHS hazards, risk and environmental aspects and impacts, and also verifies the appropriateness of the existing systems.



# The certification process continued

## System Review – Stage 1B

A System Review of your management system seeks evidence to ensure your documents (procedures, forms, minutes, photographs etc), inclusive of established work practices and processes, meet with the requirements of the prescribed certification standard. In brief, we determine whether 'what you say you do meets with the standard'. Once completed, you will receive a copy of the business diagnostic report which will outline any non-conformances and observations to the standard, and if your score allows you to progress to the next stage.

## Conformity Assessment – Stage 2

The Conformity Assessment is carried out to determine if 'you are doing what you say you do'. Your Lead Assessor will present the assessment findings and any non-conformance at a closing meeting. If there are no major non-conformances, certification will be recommended to the Certification Manager and if approved by our independent committee, you will receive your Certification of Conformity. You will also be granted use of the DLCS logo and the JAS-ANZ mark (where appropriate) on stationery and marketing material and you will also be listed on the JAS-ANZ International Register of Certified Organisations.

## Surveillance Assessment

Surveillance Assessments are carried out at predetermined intervals in the same manner as the Certification Assessment and are necessary for us to be assured that your system continues to comply with the Certification Standard.

## Reassessment

Every three years a full Reassessment of the system as a whole needs to be completed to confirm that the systems in their entirety are working well and that the links between processes are sound. A successful outcome of the Reassessment will allow your Lead Assessor to recommend that certification be renewed. A new three year Certificate of Conformity is issued after successful Reassessment.



Environmental Management

Occupational Health and Safety

Quality Management



*We focus on identifying opportunities for business and performance improvement*

ntyCourt



**Australia-wide coverage**

Adelaide  
Brisbane  
Cairns  
Canberra  
Darwin  
Hobart  
Melbourne  
Perth  
Sunshine Coast  
Sydney  
Townsville

**Australia-wide contact**

1300 130 270

[www.davislangdon.com](http://www.davislangdon.com)

**DAVIS LANGDON**  
Certification Services

